

9:03 am Board Meeting

**In attendance:**

Board: Brenda M. (Chair), Neil, Brenda S., Terry & Earlene. Staff: Scott, Bruce & Lindsay.

Zoom: Lyle

Regrets: Morgan, Andrew

1. Welcome and introductions as required
2. Approval of the agenda – Terry, Brenda S
3. Approval of the minutes from June 8, 2023
  - a. Prior to the AGM – Earlene, Terry
  - b. After the AGM – Earlene, Terry
4. **VISION 2026 – Strategic Plan**
  - a. END 4 – Motion to approve revised wording – Brenda S, Lyle
  - b. KPIs –
    - Board is looking for the baseline number of Safe Sport clubs to understand what a 5% growth means in END 1.
    - Caution to not over survey and cause fatigue. Recommend to reach out in a one on one method. Board members are willing to assist staff by reaching out to member facilities under the guidance of staff.
    - Important to provide the results from surveys
  - c. Operational working groups
    - i. END 8 – Facilities – To work with clubs that need repair, replacement as well as with regions. A spreadsheet will be created in END 8 to provide a view of activity on this project
    - ii. END 9 – BC Curling Hall of Fame

10:00 am Curling Canada AGM (Brenda M. is the voting delegate)

For those not in attendance, here is the link: [Join Meeting](#)

11:00 am BREAK

11:35 am Board Meeting (continued)

5. **PILLAR 1 – Enhancing Member Services – Scott B.**
  - a. Update on curling centre membership in BC – numbers remains the same but a few clubs have expressed interest in returning.
  - b. Proposed 3-year membership fee structure – Finance committee agreed to bring this to the board. Member clubs should be notified this year to increased fees in 2024-25 by \$2 and by \$1 in 2025-26 & 2026-27.  
Motion to increase fees as stated.  
Earlene, Terry - Carried
  - c. New Communications Manager – Bryan Chan starting Monday September 25.
6. **PILLAR 2 – Leading Curler Development**
  - a. Rockslide camps held at the end of August
  - b. Competitions Committee update – Bruce  
9 athletes have volunteered to be part of a players committee with Steph Jackson-Baier and Matt Tolley providing representation on the competitions committee. The

committee objectives and goals were shared with the board. Competition committee will meet 3 times during the year.  
The marketing plan for the men's and women's championship in Esquimalt was shared.

1:00 pm Board Meeting (continued)

**7. PILLAR 3 – Building Partnerships & Capacity**

- a. Finance & Audit Committee update – Brenda M.
  - i. Interim Financial Statements for the 5-month period ending August 31, 2023
    - Beginning of the year so not a lot of activity.
    - Vacation accrual has come down.
    - Very clean balance sheet
    - Break-even still projected for the fiscal year
  - ii. Proposed revisions to the salary grid
    - A lot of work was done on this with a final decision that a catch up was required. Policy should be adjusted to reflect a need to review this annually.
    - Action – Scott to follow up with Sport BC to see when the next survey will be completedMotion to increase the 2023 salary grid scale by 7%, and 2024 by 3% and for the short-term show 2025 and 2026 as 2%. Earlene, Brenda S.  
Carried
  - iii. Annual budget process  
A recap of the cyclical process was reviewed.

12:20-12:35 LUNCH

- b. Governance Committee update – Brenda S.
  - i. Approval of the Governance Committee minutes from August 2, 2023 – Brenda S, Brenda M - Carried
  - ii. Recommendations from August 2<sup>nd</sup> Committee meeting
    - 1. Delete BG 15 – Competitions Committee – Recommend that this be eliminated – Brenda S, Brenda M - Carried
    - 2. Delete BG 17 – Provincial Championships Liaison responsibilities – Recommend that this policy be eliminated. Brenda S, Terry - Carried
    - 3. Delete BG 13 – Member Engagement Committee – Recommend that this be eliminated – Brenda S, Brenda M - Carried
    - 4. Revise BG 9 – Representation, Recommendations & Appointments – It is moved that Board policy BG-9 as revised in conjunction with the elimination of policy BG-17, clarification of governor roles, addition of committee appointments policy reference, and format improvements for further clarification of content and policy direction, be approved. Brenda S, Terry - Carried
    - 5. Revise BG 10 – Board Committee Principles – It is moved that Board policy BG-10, as revised to clarify existing intent, make minor correcting edits, and further clarify committee planning and reporting responsibilities, as well as resourcing provisions, be approved. Brenda S, Earlene - Carried

6. Revise GP 3 – Diversity, Equity & Inclusion – To approve the revised GP 3  
Brenda S, Brenda M - Carried

- c. Nominations Committee establishment – Brenda M. & Earlene G.  
This committee needs to be started quickly with an additional member. There is a responsibility for all board members to look for qualified individuals.  
Neil Campbell will provide assistance to the committee.
  - d. CEO Review Committee report – Brenda M.  
There is a very good system laid out in the policies which was easy to follow. It was a good review.
  - e. Recognition & Awards Committee update – Terry P.  
A report was submitted. This committee may be looking at bringing in some new volunteers to assist.
  - f. Curling Canada update
    - i. Governance – Brenda M.  
An explanation of the system was provided to the board by Neil.
    - ii. Operations – Scott  
Scott provided explanation of the CC Operations Council.
8. Adjournment 1:45pm Carried